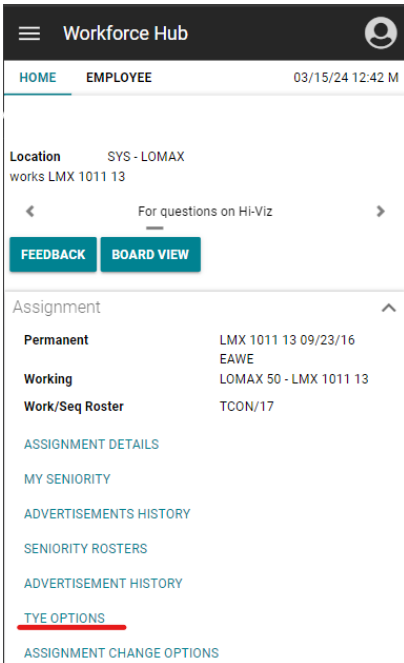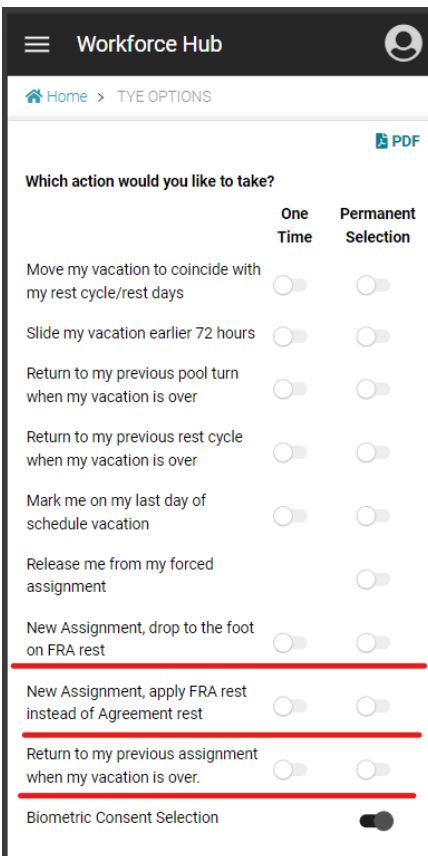**New TYE Options in Workforce Hub:**

To view/update these options you will need to log into the Workforce Hub: www.bnsf.com/wfhub

Select the Assignment drop down menu then TYE Options.

From there you will see the below view. Underlined are the three new TYE Options avaible.

On/Yes = selector to the right/black

Off/No = selector to the left/white

Below is a description of what each one does -

New Assignment, drop to the food on FRA rest: If an employee gets a new assignment while they are observing their FRA rest, and if this option is set to *'Yes'* – they can go to the foot of the board for 1 hour after their FRA rest has been completed. If this option is set to *'No'* then the employee will not have the option to food of board once their FRA rest has been completed.

This option will be auto set to No/Off for employees.

New Assignment, apply FRA rest instead of Agreement rest: If an employee gets a new assignment while they are observing their rest from the previous assignment, they will continue to be on their previous assignment rest unless this option is set to *'Yes'*. If this option is set to *'No'* then the employee will be put immediately on their new assignments rest schedule.

This option will be auto set to No/Off for employees.

Return to my previous assignment when my vacation is over: This option protects shadow turns. For an employee who selects this option (set to *'Yes'*) the system will try to put them back to their exact previous assignment when their vacation is over. If this option is set to *'No'* then the employee will not have a guarantee to return to their exact previous assignment when their vacation is over. This will only be applied for Vacation time off events.

This option will be auto set to Yes/On for employees.

How to get Help:

1. **Help with the functionality of the tool in WF Hub:** provide feedback or ask questions using the "Feedback" button in the hub.
2. **Help with movements made once the tool is turned on for awarding jobs**: contact Workforce Support; the phone number is under the WF Hub "Contact Information" Dropdown
3. **Help with the agreements:**
   1. BLET GCA
   2. Labor Relations: andrea.smith@bnsf.com, john.murphy2@bnsf.com (**Please make sure the BLET GCA is copied on any questions to Labor Relations**)

Please Note:

Bids will only be looked at/run 2x a day. Below are the times that this will be done on for each time zone:

Central: 1000 CT & 2000 CT

Mountain: 0900 MT & 1900 MT

Pacific: 0800 PT & 1800 PT